

Selection of Vendor(s) for Award Recommendation & Notification Award

Buy4Michigan

Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 4:41:27 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Home - Welcome Back Chris Mitchell

News(0) Dashboard Reqs(0) **Bids(147)** PO(0) Approval(0) My Reminders(5) Events(2)

In Progress(4) Ready for Approval(0) Ready to Send(2) **Ready to Open(134)** Opened(7) Approved(0)

Bid #	Organization	Buyer	Description	Purchase Method	Bid Opening Date
AGENCY6412013B0000808	Department of Technology Management and Budget	Chris Mitchell	Test 4 Confidential	Blanket	07/12/2013 04:56:00 PM
AGENCY6412013B0000708	Department of Technology Management and Budget	Chris Mitchell	Online Response Only - Consulting Services for Video Conferencing System	Open Market	
AGENCY11TEST13B0000141	Department of Technology Management and Budget	Chris Mitchell	Test Terms	Open Market	05/07/2013 01:00:00 PM
AGENCY6412013B0000140	Department of Technology Management and Budget	Chris Mitchell	3.2.1 General Bid	Open Market	

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Bids Ready To Open

Bid(133)

26-50 of 133
1 2 3 4 5 6

Bid #	Buyer	Description	Bid Opening Date	Open Quotes	Quote History
AGENCY6412013B0000427	Buyspeed Trainee10	Training Wheels course	05/29/2013 03:00:00 PM	Create new quote	No Submitted Quotes
AGENCY6412013B0000465	Buyspeed Trainee11	Tax Assessors Manuals	05/31/2013 03:00:00 PM	Create new quote	No Submitted Quotes
AGENCY6412013B0000466	Buyspeed Trainee16	Sign Language Interpreters	06/24/2013 08:32:00 AM	Create new quote	No Submitted Quotes
AGENCY6412013B0000475	Buyspeed Trainee12	Michigan Tax Guides	06/10/2013 03:30:00 PM	Create new quote	No Submitted Quotes
AGENCY6412013B0000660	Chris Mitchell	Consulting services video conferencing system	06/17/2013 03:41:00 PM	Create new quote	No Submitted Quotes
AGENCY6412013B0000709	Chris Mitchell	bid from solicitation enabled	07/02/2013 01:37:00 PM	Create new quote	No Submitted Quotes
AGENCY6412013B0000727	Chris Mitchell	Online Response Only - Consulting Services for Video Conferencing System	07/03/2013 04:45:00 PM	Create new quote	No Submitted Quotes
AGENCY6412013B0000835	Chris Mitchell	Online Response Required Consulting PO	07/15/2013 11:40:00 AM	Create new quote	No Submitted Quotes
AGENCY6412013B0000838	Chris Mitchell	Response	07/15/2013 11:50:00 AM	Create new quote	No Submitted Quotes
AGENCY6412013B0000839	Chris Mitchell	Sample Vendor Notices	07/16/2013 01:45:00 PM	Open Bid	

Buy4Michigan

Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 4:50:50 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Open Market Bid AGENCY6412013B0000839

Status: 2BS - Sent

General Items Address Accounting Routing Attachments(2) Notes(1) Bidders Questions Amendments(1) Q & A Reminders(1) **Summary**

Header Information

Bid Number:	AGENCY6412013B0000839	Description:	Sample Vendor Notices	Status:	2BS - Sent
Purchaser:	Chris Mitchell	Minor Status:		How Solicited:	Email
Organization:	Department of Technology Management and Budget				
Fiscal Year:	13	Department:	6412000 - Purchasing	Location:	52300 - office services
Show On Web:	Yes	Allow Electronic Quote:	Yes	Required Date:	
Bid Opening Date:	07/16/2013 01:45:00 PM	Available Date:	07/16/2013 12:38:00 PM		
Purge Date:					
Bid Type:	Open Bid	Informal Bid:	No		
Control Code:		Estimated Cost:	\$0.00	Print Dest Detail:	
Alternate ID:		Purchase Method:	Open Market	Catalog Id (for contract):	
Blanket/Contract Begin Date:		Blanket/Contract End Date:		Type Code:	IB - Invitation To Bid (ITB)
Info Contact:	C. Mitchell	Bulletin Desc:		Pre-Bid Conference:	
NIGP Code Certified Required:	No	Acknowledge inclusion required:	No	Hour of Acknowledge inclusion:	0.0

7/18/2013

Item Information

Item # 1: Lovely Day 2BS - Sent

NIGP Code: 918 - 38

Qty	Unit Cost	UOM	Total Discount Amt.	Tax Rate	Tax Amount	Total Cost
300.0	\$0.00	EA - Each	\$0.00		\$0.00	\$0.00

Manufacturer: _____ Brand: _____ Model: _____
 Make: _____ Packaging: _____
 This product was manufactured within the United States and the cost of domestic components exceeds 50% of all components.: No
 Brand Requirement: _____ Not Applicable - Service Item

Account Code	Amount
There is no item accounting available for this item.	

Pre-bid Approval Path:

Delete	Approver	Order Sequence	Approval Path ID	Level	Approver Type	Date Requested	Date Approved/Disapproved/Canceled	Approved/Disapproved/Canceled by	Comment View
There are no pre-bid approval paths found for this bid.									

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Pre-bid Approval Path:

Delete	Approver	Order Sequence	Approval Path ID	Level	Approver Type	Date Requested	Date Approved/Disapproved/Canceled	Approved/Disapproved/Canceled by	Comment View
There are no pre-bid approval paths found for this bid.									

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[Vendor Administrator](#)

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget

July 18, 2013 5:05:16 PM EDT

Home | Items | Documents | Vendors | Quick Buy | Find It | Chris Mitchell

Quote History - Bid # AGENCY6412013B0000839 [Back to Bid](#)

Header Information

Bid Number: AGENCY6412013B0000839 Description: Sample Vendor Notices Bid Opening Date: 07/16/2013 01:45:00 PM

Quote History

Quote #	Vendor ID	Vendor Name	Date Submitted	Total Cost
00000747	00000132	ILove2Sell	07/16/2013 01:44:41 PM	\$15,000,000.00

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NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget

July 18, 2013 5:06:02 PM EDT

Home | Items | Documents | Vendors | Quick Buy | Find It | Chris Mitchell

Bid Tabulation for Bid # AGENCY6412013B0000839

[Quotes](#)
[Revisions](#)
[Items](#)
[Header Questions](#)
[Subcontractors](#)
[Routing](#)
[Attachments](#)
[Score](#)
[Summary](#)
[Back to Bid](#)

Total Number of Submitted Quotes: 1

Quote #	Description	Vendor ID	Vendor Name	Submit Date	View Quote
00000747	Sample Vendor Notices	00000132	ILove2Sell	07/16/2013 01:44:41 PM	View Quote

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Bid Tabulation for Bid #AGENCY6412013B0000839

Quotes Revisions **Items** Header Questions Subcontractors Routing Attachments Score Summary [Back to Bid](#)

Bid Award Validation Warnings

- The following items are not awarded:[1].

of Quotes per page: 5 Sort by: Quote Total Ascending

Total Item Count: 1 Total Awardable Quote Count: 1 Bid Status: 2B0 - Bid Opened (Quotes received and opened. Ready for tabulation)

Please make sure that you save your changes before you navigate to another page.

Cancel	Item info/Quote info	
<input type="checkbox"/>	Lovely Day Item #:1 Print Sequence:1.0 Status:2B0 - Opened Quantity:300.0 Uom:EA	<input type="checkbox"/> \$50,000.00 ** Discount: 0%
Totals: \$Vendor Gross Total:		\$15,000,000.00
\$ Vendor Discount:		\$0.00
\$ Vendor Net Total:		\$15,000,000.00
\$ Preference Discount:		\$0.00
\$ Evaluation Total:		** \$15,000,000.00
\$ Vendor Freight:		\$0.00
\$ Awarded:		\$0.00
Eval Codes:		
Pref Codes:		
Award/Unaward All:		<input type="button" value="Award All"/> <input type="button" value="Unaward All"/>

Evaluation Code Descriptions:
** = Lowest Item Price or Lowest Evaluation Quote Total

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Message from webpage

This action will award all the items to quote #00000747 and save the changes on other quotes. Are you sure you want to proceed?

Quantity:300.0 Uom:EA

Totals: \$Vendor Gross Total:
\$ Vendor Discount:
\$ Vendor Net Total:

Buy4Michigan

Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 5:09:48 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Bid Tabulation for Bid #AGENCY6412013B0000839

Quotes Revisions **Header Questions** Subcontractors Routing Attachments Score Summary [Back to Bid](#)

of Quotes per page: 5 Sort by: Quote Total Ascending

Question/Answer	
#1: Are you licensed to develop a lovely day?	00000747 ILove2Sell
#2: If, licensed, what state(s) are you licensed in?	Yes
#3: To what extent does your solution meet the requirements?	MI
#4: What is your success ratio with Help Desk Support?	Custom Development Required
#5: Please rate this RFP.	Average
#6: Please rate yourself as a supplier.	
#7: Your company has over five years of experience in producing lovely days.	

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Attach Notification of Recommendation Letter with Protest Instructions and Evaluation Summary

Bid Tabulation for Bid #AGENCY6412013B0000839

Quotes Revisions Items Header Questions Subcontractors Routing **Attachments** Score Summary [Back to Bid](#)

Marking an item "Confidential" will ensure the document is only seen by relevant personnel and will not be displayed publicly.

Click **Add Attachment** to add attachments.

No Attachments

[Add Attachment](#)

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Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 5:13:20 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Bid Tabulation for Bid #AGENCY6412013B0000839

Quotes Revisions Items Header Questions Subcontractors Routing **Attachments** Score Summary [Back to Bid](#)

Marking an item "Confidential" will ensure the document is only seen by relevant personnel and will not be displayed publicly.

Click **Add Attachment** to add attachments.

No Attachments

[Add Attachment](#)

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Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator


NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 5:15:23 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Attachment File Detail: Notice of Recommendation

Name*: Notice of Recommendation

Description:

File*:  Buy4MI-Protest Notification Attachment_05282013.dot

Size: 224,256 bytes Last Modified On Disk: 07/18/2013 05:15:09 PM

Uploaded: 07/18/2013 05:15:09 PM Uploaded By: Chris Mitchell

[Save & Exit](#) [Save & Continue](#) [Reset](#) [Cancel & Exit](#)

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Buy4Michigan

Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 5:16:05 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Bid Tabulation for Bid #AGENCY6412013B0000839

Quotes Revisions Items Header Questions Subcontractors Routing Attachments(1) Score Summary Back to Bid

Marking an item "Confidential" will ensure the document is only seen by relevant personnel and will not be displayed publicly.

Name	Description	Show Vendor	Confidential	Attached By	Attached Date	Delete
Notice of Recommendation		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>

Save & Continue Add Attachment

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Bid Tabulation for Bid #AGENCY6412013B0000839

Quotes Revisions Items Header Questions Subcontractors Routing Attachments Score Summary Back to Bid

Bid Tabulation Information

Total Item Count: 1 Total Awarded Quote Count: 1 Bid Status: 2B0 - Bid Opened (Quotes received and opened. Ready for tabulation)

Canceled	Item info/Quote info	(00000132) Love2Sell <Quote: 00000747>
	Lovely Day Item #:1 Print Sequence:1.0 Status:2B0 - Opened Quantity:300.0 Uom:EA	<input checked="" type="checkbox"/> \$50,000.00 Discount: 0%
	Totals: \$Vendor Gross Total:	\$15,000,000.00
	\$ Vendor Discount:	\$0.00
	\$ Vendor Net Total:	\$15,000,000.00
	\$ Preference Discount:	\$0.00
	\$ Evaluation Total:	** \$15,000,000.00
	\$ Vendor Freight:	\$0.00
	\$ Awarded:	\$15,000,000.00
	Eval Codes:	
	Pref Codes:	

Evaluation Code Descriptions:
** = Low Item Price

Submit for Approval Print

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Save & Continue

ns Subcontractors Routing Attachments Score Summary Back to Bid

Quote Count: 1

Ready for tabulation)

(00000132) Love2Sell
<Quote: 00

Lovely Day
Item #:1 Print Sequence:1.0 Status:2B0 - Opened
Quantity:300.0 Uom:EA

Totals: \$Vendor Gross Total:
\$ Vendor Discount:

Message from webpage

Are you sure you want to submit this bid tabulation?

OK Cancel

7/18/2013

Buy4Michigan

Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 5:12:29 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Open Market Bid AGENCY6412013B0000839 Status: 2BO - Opened

No approval path meets the document criteria. Do you want to manually add approvers or mark the document as approved?

☐ Manually add approvers
☒ Automatic approval

Please select an approver if you want to manually add approvers.

Approver Add Approver

Save & Continue Cancel & Exit

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Create PO to make recommendation public.

Bid Tabulation for Bid #AGENCY6412013B0000839

Quotes Revisions Items Header Questions Subcontractors Routing Attachments(1) Score Summary Back to Bid

Bid Tabulation Information

Attachments: [Notice of Recommendation](#)

Total Item Count: 1 Total Awarded Quote Count: 1 Bid Status: 2BA - Bid Approved (Ready for Vendor Awarding)

Canceled	Item info/Quote info	
	Lovely Day Item #:1 Print Sequence:1.0 Status:2BA - Approved Quantity:300.0 Uom:EA	(00000132) Love2 Sell <Quote: 00000747> <input checked="" type="checkbox"/> \$50,000.00 ** Discount: 0%
	Totals: \$Vendor Gross Total:	\$15,000,000.00
	\$ Vendor Discount:	\$0.00
	\$ Vendor Net Total:	\$15,000,000.00
	\$ Preference Discount:	\$0.00
	\$ Evaluation Total:	** \$15,000,000.00
	\$ Vendor Freight:	\$0.00
	\$ Awarded:	\$15,000,000.00
	Eval Codes:	
	Pref Codes:	

Evaluation Code Descriptions:
 ** = Low Item Price

Create PO Print

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Go to MAIN Create PO in ADPICS, do not post if waiting for AdBoard Approval

Buy4Michigan

Basic Purchasing Inquiry Internal Administrator Organization Administrator Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About Current Organization: Department of Technology Management and Budget July 18, 2013 5:20:06 PM EDT

Home Items Documents Vendors Quick Buy Find It Chris Mitchell

Bid AGENCY6412013B0000839 - Purchase Order Creation Preview

1 purchase order will be created for the following quote:

Quote #	Vendor ID	Vendor Name	Total Awarded
00000747	00000132	ILove2Sell	\$15,000,000.00

Purchase order creation options:

- ☒ Include Narrative Items
- ☒ Include Bid Attachments
- ☒ Include Bid Tab Attachments
- ☒ Include Bid Notes
- ☒ Include Quote Subcontractors
- ☒ Include Vendor Quote Attachments

Click 'Continue' button to create PO or click 'Cancel & Exit' button to cancel the PO creation and return to the bid tabulation summary page.

Continue Cancel & Exit

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Open Market Bid AGENCY6412013B0000839 - Purchase Order(s) Created Status: 2BPO - Bid to PO

The following Purchase Order(s) were created:

PO #	Vendor ID	Vendor Name	Total	Date Created	Status
AGENCY6412013P00000407	00000132	ILove2Sell	\$15,000,000.00	07/18/2013	3PI - In Progress

OK

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Click on PO number

Enter ADPICS Doc number (PO/DPO/BPO) in Alternate ID field and a note in the Description to Invoice against Alternate ID number

Open Market Purchase Order AGENCY6412013P00000407 Status: 3PI - In Progress

General Items Vendor Address Accounting Routing Attachments(3) Notes(1) Change Orders Reminders Summary

PO Number: AGENCY6412013P00000407

Short Description*: Sample Vendor Notices

Purchaser: Mitchell, Chris

Fiscal Year: 2013

Department*: 6412000 - Purchasing

Location*: 52300 - office services

Type Code:

Entered Date: 07/18/2013 05:20:50 PM

Print Dest Detail: If Different

Required Date (MM/DD/YYYY):

Control Code:

Retainage %: 0.0

Contact Instructions: C. Mitchell

Release: 0

Status: 3PI - In Progress

Receipt Method: Quantity

PO Type: Open Market

Organization: Department of Technology Management and Budget

Print Format: *

Alternate ID: 071B130000123

Promised Date (MM/DD/YYYY):

Days ARO: 0

Discount %: 0.0

Open Market Purchase Order AGENCY6412013P00000407 Status: 3PI - In Progress

General Items Vendor Address Accounting Routing Attachments(4) Notes(1) Change Orders Reminders Summary

PO Number: AGENCY6412013P00000407

Short Description*: Notices - Invoice against Alternate

Purchaser: Mitchell, Chris

Release: 0

Status: 3PI - In Progress

Receipt Method: Quantity

7/18/2013

Save and Continue

Do not go past this point until protest period has past, any protests have been resolved, and all approvals including AdBd have been obtained. If you have to change the award recommendation as the result of a protest or disapproval, you won't be able to change the vendor on the PO once you've submitted for approval.

To change the vendor on a PO as the result of a protest, etc.:

Open the PO. Go to the Vendor Tab

Open Market Purchase Order AGENCY14P00000601 Status: 3PI - In Progress

General **Vendor** Address Accounting Routing Attachments(5) Notes(1) Change Orders Reminders Summary

Header Information

Purchase Order Number: AGENCY14P00000601	Release Number: 0	Short Description: Security Guard Services
Status: 3PI - In Progress	Purchaser: Chris Mitchell	Receipt Method: Quantity
Fiscal Year: 2014	PO Type: Open Market	Minor Status:
Organization: Department of Technology Management and Budget	Location: 52300 - office services	Type Code:
Department: 6412000 - Purchasing	Entered Date: 02/19/2014 11:19:02 AM	Control Code:
Alternate ID:	Retainage %: 0.00%	Discount %: 0.00%
Days ARO: 0	Promised Date:	Print Dest Detail: If Different
Required By Date: 02/24/2014	Tax Rate:	Actual Cost: \$56,160.00
Pcard Enabled: No	Bill-to Address: Tony the Tiger 1780 Rolling Green Lane Lansing, MI 48917 US Email: test@periscopeholdings.com Phone: (123)456-7890	
Contact Instructions: C. Mitchell, Questions - Ms. Question Answerer email@email.com		
Print Format:		
Ship-to Address: Randy Huhn 111 S. Capitol Lansing, MI 48933 US Email: test@periscopeholdings.com Phone: (123)456-7890		

ITRAC #:
ADPICS CS-138 #:
ADPICS Requisition #:
Attachments: [Ethics Terms and Conditions-7-29-2013](#), [Armed Guard Specifications](#), [RFP](#), [Notification of Recommendation](#), [Evaluation Summary](#)
Notes: I'm having a great day.

Primary Vendor Information & PO Terms

Vendor: 00000072 - CMster	Preferred Delivery Method: Email	Shipping Method: Best Way
Remit-to Address: Chris Mitchell 231 Happy Lane Lansing, MI 48909 US Email: mitchellc4@michigan.gov Phone: (123)456-7890 Id: 64	Payment Terms: Net 30	Freight Terms: Freight Prepaid
PO Mailing Address: Chris Mitchell 231 Happy Lane Lansing, MI 48909 US Email: mitchellc4@michigan.gov Phone: (123)456-7890 Id: 64	Shipping Terms: F.O.B., Destination	

Item Information

Lookup & Change Vendor

Buy4Michigan

Basic Purchasing | Inquiry | Internal Administrator | Organization Administrator | Vendor Administrator

NIGP Code Browse | My Account | Customer Service | About

Current Organization: Department of Technology Management and Budget

March 3, 2014 1:48:26 PM EST

Home | Items | Documents | Vendors | Quick Buy | Find It | Chris Mitchell

Open Market Purchase Order AGENCY14P00000601

Status: SPI - In Progress

General | Items | Vendor | Address | Accounting | Routing | Attachments(5) | Notes(1) | Change Orders | Reminders | Summary

General | Subcontractors

Vendor ID	Alternative ID	Vendor Name	Preferred Delivery Method	Vendor Address
00000072		CMster	Email	<p>Remit-to Address*: Add New Address</p> <p>General Mailing Address - Chris Mitchell 231 Happy Lane Lansing, ...</p> <p>Chris Mitchell 231 Happy Lane Lansing, MI 48909 US Email: mitchellc4@michigan.gov Phone: (123)456-7890 Id: 64</p> <p>Po Mailing Address*: General Mailing Address - Chris Mitchell 231 Happy Lane Lansing, ...</p> <p>Chris Mitchell 231 Happy Lane Lansing, MI 48909 US Email: mitchellc4@michigan.gov Phone: (123)456-7890 Id: 64</p>

Payment Terms: Net 30

Freight Terms: Freight Prepaid

Shipping Method: Best Way

Shipping Terms: F.O.B., Destination

Save & Continue | Apply Vendor Terms to PO | **Lookup & Change Vendor**

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Lookup vendor by Name. Find It.

Lookup & Change Vendor - Open Market Purchase Order AGENCY14P00000601

Search Using: ALL of the criteria

Find It | Clear

Search Fields:

Vendor ID

Vendor Tax ID

Vendor Keyword

ZIP Code

State

☐ Emergency Suppliers

NIGP Class

NIGP Class Item

NIGP Keyword

DUNS Number

Business Structure

Business Type (Check all that apply):

Vendor Name: love2sell

Vendor Legal Name

Alternate ID

County

Yes, I have a DUNS number and have entered it into the Notes field below.

501C3

Large

Scroll to bottom of search page and select vendor for re-award. Change Vendor.

Browse by: A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

0 1 2 3 4 5 6 7 8 9 10

Find It | Clear

Select	Vendor ID	Vendor Name	Alternate ID	Last PO Date	Last Bid Date	Address	City	State	Contact Name	Phone
<input checked="" type="radio"/>	00000132	Love2Sell		Feb 28, 2014		123 Trauma Trail	Lansing	MI	Christine Mitchell	(123)456-7890

Change Vendor | Close Window

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Internet | Protected Mode: On

Make sure the quantity and pricing are accurate for the new vendor and proceed.

If no additional approvals are required (AdBd, etc.)

Open Market Purchase Order AGENCY6412013P00000407 Status: 3PI - In Progress

General | **Items** | Vendor | Address | Accounting | Routing | **Attachments(3)** | Notes(1) | Change Orders | Reminders | Summary

Agency(3) | Vendor(0)

Name	Description	Show Vendor	Attached By	Attached Date	Delete
Standard Terms and Conditions-5-7-2013		<input checked="" type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>
ITB Instructions		<input checked="" type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>
Notice of Recommendation		<input checked="" type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>

[Save & Continue](#) [Add Attachment](#)

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Attach Contract and/or ADPICs PO doc

Open Market Purchase Order AGENCY6412013P00000407 Status: 3PI - In Progress

General | **Items** | Vendor | Address | Accounting | Routing | **Attachments(4)** | Notes(1) | Change Orders | Reminders | **Summary**

Agency(4) | Vendor(0)

Name	Description	Show Vendor	Attached By	Attached Date	Delete
Standard Terms and Conditions-5-7-2013		<input checked="" type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>
ITB Instructions		<input checked="" type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>
Notice of Recommendation		<input checked="" type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>
Contract		<input checked="" type="checkbox"/>	Chris Mitchell	07/18/2013	<input type="checkbox"/>

[Save & Continue](#) [Add Attachment](#)

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Go to Summary

Item Information

Print Sequence # 1.0, Item # 1: Lovely Day 3PI - In Progress

NIGP Code: 918 - 38

Bid # / Bid Item #: [AGENCY6412013B00000839](#) / 1 Quote # / Quote Item #: [00000747](#) / 1

Receipt Method	Qty	Unit Cost	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
Quantity	300.0	\$50,000.00	EA - Each	0.00	\$0.00		\$0.00	\$0.00	\$15,000,000.00

Manufacturer: Brand: Model:

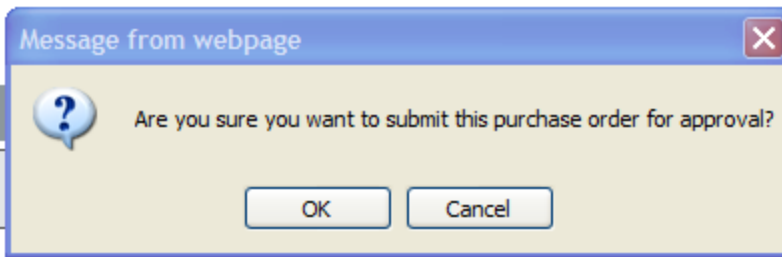
Make: Packaging:

Account Code Amount

There is no item accounting available for this item.

[Submit for Approval](#) [Cancel PO](#) [Clone PO](#) [Print](#) [Print Vendor Copy](#)

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Open Market Purchase Order AGENCY6412013P00000407

Status: 3PI - In Progress

No approval path meets the document criteria. Do you want to manually add approvers or mark the document as approved?

- ☒ Manually add approvers
☐ Automatic approval

Please select an approver if you want to manually add approvers.

Approver Add Approver

Save & Continue Cancel & Exit

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Approval Path:

Delete	Approver	Order Sequence	Approval Path ID	Level	Approver Type	Date Requested	Date Approved/Disapproved	Approved/Disapproved/Canceled by	Comment View
There are no approval paths found for this Purchase Order.									

Vendor Notification Actions

Option(s) ☒ Send Email and Notify Vendor ☐ Set to Printed Status

Save & Continue

Cancel PO Clone PO Print Print Vendor Copy

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Vendor Notification Result

Subject: Purchase Order Notification - Sample Vendor Notices

Email Recipients

Delivery Date: 07/18/2013 05:33:00 PM

Vendor ID	Vendor Name	Email Address
00000132	ILove2Sell	Christine Mitchell (mitchellc4@michigan.gov)


OK

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Open Market Purchase Order AGENCY6412013P00000407

Status: 3PS - Sent

General Items Vendor Address Accounting Routing Attachments(4) Notes(1) Change Orders Reminders Summary

From:  MteProcurement@buy4michigan.com
To:
Cc:
Subject: Purchase Order Notification - Sample Vendor Notices

Sent: Thu 7/18/2013 5:34 PM

This is a notification of a purchase order award to you by Department of Technology Management and Budget for Purchase Order AGENCY6412013P00000407, Sample Vendor Notices.

To view the purchase order online, you need your company's user name and login ID. Go to the Department of Technology Management and Budget site at <https://mi-test.buyspeed.com/bso/login.sdo>. Enter your login and password information to sign into the system. Once logged in, new purchase orders are listed in the Unacknowledged PO's section of the home page. Your Purchase Orders can also be accessed by clicking on the Purchase Order menu option. Printed copies of the Purchase Order can be accessed on the site.

The information from the request is below:

Purchase Order Header

Organization Name: Department of Technology Management and Budget
Requesting Department: 6412000 - Purchasing
Buyer Name: Chris Mitchell
Buyer Phone: (444)444-4444
Buyer Email: mitchellc4@michigan.gov
Purchase Order: AGENCY6412013P00000407
Description: Sample Vendor Notices
Required Date:
Purchase Order Total: 1.5E7

Thank you for your participation.

Use this link to log on to Buy4Michigan TEST Environment: <https://mi-test.buyspeed.com/bso/login.sdo>